



# IET BHADDAL

TECHNICAL  
CAMPUS  
ROPAR

Campus: Bhaddal, PO Milanpur, Distt. Ropar, Punjab-140108 (India)  
UGC approved (2f & 12B) | Affiliated to IKG-PTU (Jalandhar)

# ANNUAL E-GOVERNANCE REPORT

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## Annual E-Governance Report

E-governance has been put into place by IET Bhaddal to facilitate information sharing and manage human resource effectively while ensuring transparency through involvement and accountability from all stakeholders. To take advantage of the benefits of modern technologies accessible in the field of higher education, the majority of faculty, staff and students use smart phones.

To share instructions, information, and discussions on a single platform, each academic department as well as the institution as a whole has development their own special Whatapp group.

### Applications of e-governance in different fields are given below:

#### **Administration:**

In addition, biometric identification was used to track teaching and non-teaching staff attendance, which simplified administrative calculations of employee regularity. The installation of CCTV surveillance has improved efficiency as well as security and disciplines on campus.

#### **Finance and Account:**

Financial functions such as fee collection, payroll payout, and budget administration are now included in e-governance. The digitization of financial procedures guarantees accuracy, accountability and convenient access to financial records for both students and staff. The office continues to maintain its account on Tally. The college uses tally prime for the transparent functioning of Accounts department. Advanced features help the staff to maintain financial records effectively and efficiently.

#### **Student Admission and Support:**

Essential elements of educational establishments are student admission and management support systems, which facilitate the enrollment process, oversee student data and offer guidance during the academic journey. An outline of these systems' salient characteristics is provided here. Our institution has begun using an online admissions portal to keep track of all admitted students. As IKG PTU-affiliated College, we are required by the Punjab government to use a centralized online counseling process for admission.

*Jh / Kumar Choudhary*

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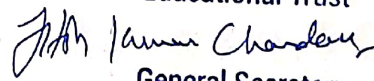
#### E-Governance in Library:

The College continues to maintain its academic excellence through maintaining a well-stocked library. The College will add more and more e-learning resources for the benefit of the teachers and the students. The library to install fully automated ILMS software which should have an easy to use-Graphical User Interface, Unicode support with multilingual search and export facility for most reports.

#### Examination:

All exam registration made online via affiliating university portal. Marks are uploaded in affiliating university portal. Registration and admit card generation are fully automated. Internal assessments are uploaded on affiliating university portal.

For Kandi Friends Educational Trust

  
General Secretary